

吉隆坡臺灣學校

113 學年度第二學期學生註冊須知

一、 註冊注意事項：

- (一) 113 學年度第二學期註冊、開學及正式上課日：2025 年 2 月 12 日（星期三）
- (二) 113 學年度第二學期開始，在校生註冊繳費請在 2025 年 1 月 31 日（星期五）前完成，以保留學籍。
- (三) 註冊單將在 2025 年 1 月 10 日(星期五)前 EMAIL 至學生之學校電子信箱。請學生或家長檢查 Inbox 或其它信息（如 Junk mailbox/spam 等）或搜索 ar@cts.edu.my。請家長匯款繳付學雜費時，務必註明學生姓名及班級，並將銀行繳費憑據於 2025 年 1 月 31 日（星期五）前 EMAIL 至 ar@cts.edu.my。
- (四) 請在開學當日 2025 年 2 月 12 日（星期三），攜帶以下資料準時到校辦理註冊手續
 1. 學生證(舊生)
 2. 學雜費轉帳收據或支票（已完成第三項者無需提交）
 3. 更新後的簽證影本（學生簽證，依親簽證或第二家園）
 4. 更新後的護照影本（無論國籍，若有更新護照，請繳交影本）
- (五) 開學註冊日為學校重大集會，若無故缺席，將視為曠課；若因重大事故（如：病假、喪假）無法準時辦理註冊者，依學生請假辦法辦理請假，並於開學一週內補辦完成註冊手續。
- (六) 註冊日進行服裝儀容檢查。
- (七) 請住宿同學於 2025 年 2 月 05 日(星期三)前完成繳費並 EMAIL 繳費憑據至 ar@cts.edu.my。匯款時請務必註明學生姓名及班級，收據將 EMAIL 至學生電子信箱（學號@cts.edu.my），於入住日當天出示收據，作為憑證。
- (八) 寒假作業：請注意各班各科寒假作業清單，於開學一週內繳交完成。

二、 2025 年 2 月 11 日（星期二），住宿生可以入宿但不供餐。

祝您 平安順利！

吉隆坡臺灣學校 敬上 2025.01.06



聯絡電話

總務處(會計組)：03-51213100 分機：603

教務處(註冊組)：03-51213100 分機：303

學務處(訓育組)：03-51213100 分機：402

CHINESE TAIPEI SCHOOL (KUALA LUMPUR)

NOTICE

Registration for Semester 113. 2 (2025)

6th January 2025

1. Notice

- (a) Date of 132.2 Registration Day and School Reopening Day: **12th February 2025 (Wed.)**.
- (b) **Starting from semester 113.2, all the current students are required to make payment before 31st January 2025 (Fri.) to secure his/her student status.**
- (c) **The invoice and the credit note shall be sent to respective student's school's email before 10th January 2025 (Fri.). Kindly check your inbox or other mailbox (Junk mailbox/Spam etc.) or search ar@cts.edu.my. It is mandatory for parents to leave a note/message of student's name and grade while making the payment online, and kindly email the bank transaction record/receipt to ar@cts.edu.my before 31st January 2025 (Fri.)**.
- (d) Each student is required to provide the following documents to school on the registration day (**12th February 2025, Wed.**), the first day of school:
 - (i) Student ID (current students)
 - (ii) Bank transfer slip of school fees (those who had emailed are exempted)
 - (iii) Latest visa copy (student visa, dependent visa, MM2H, etc.)
 - (iv) Latest passport copy (Please provide us the most up-to-date passport copy)
- (e) Please register on time. If one cannot register on that day due to special circumstances (e.g. medical leave, compassionate leave), please apply for leave based on the regulations and register **within ONE week** after the new semester begins.
- (f) There will be an appearance inspection on the registration day.
- (g) **Please complete the payment of the boarding fee and email the receipt of transaction to ar@cts.edu.my before 5th February 2025 (Wed.). Please indicate student's name and class during the transaction. The receipt will be issued to student's email (ID @cts.edu.my). Kindly present the receipt on the Registration Day.**
- (h) Please submit the holiday homework to the respective teacher within a week from the first day of school.

2. Boarders may check-in starting from **11th February 2025 (Tue.)** with no meal provided.

If you have any inquiries, please do not hesitate to contact:

General Affairs Office : 03-51213100 extension: 603
Academic Affairs Office : 03-51213100 extension: 303
Student Affairs Office : 03-51213100 extension: 402



Best wishes for the School Holidays